

**MINUTES ~ March 10, 2009**  
Ponaganset Middle School-Library

**1. Call to Order**

Mr. Gregory Laramie, Chair of the Foster Glocester Regional Building Committee, called the meeting of the Foster Glocester Regional Building Committee to order at 6:30 PM in the Ponaganset Middle School, Library.

**2. Roll Call**

Mrs. Kecia Pierce called the roll. In attendance were Mr. Gregory Laramie of Glocester, Mr. Dennis Chretien of Foster, Mr. Warren Ducharme of Foster, Mrs. Anne Ejnes of Glocester, Mr. Bill Abt of Foster and Mr. Raymond Fogarty of Glocester. Mrs. Julie Capobianco of Foster joined the meeting at 6:35 PM. Mr. George Jacques of Glocester was absent as he is out of town, Mr. Laramie noted that he will be back for next month's meeting.

**3. Middle School Biomass Project Update**

Mr. Laramie informed the committee that he received an update from ConEd on the punch list items and said that the following items are still outstanding:

#24. The as-built drawings. Mr. Laramie noted that it is common for this to be an outstanding item.

#49. VPN access. The computer is in, arrangements just need to be made with the district for the logistics of getting this up and running.

#89,91&105. Co2 sensors. Mr. Bob Grzyb reported that these are being calibrated and they should be able to cross them off the list tomorrow morning.

#107. Balancing of the RTU-22. Mr. Grzyb reported that this has been done.

#115. Tie in the domestic hot water. Mr. Grzyb reported that this has been transferred to the high school project and will be done over April vacation. Mr. Laramie stated that he has reviewed the pricing for this and feels that the pricing came in high, they will need to discuss this further.

Mr. Laramie reported that none of these items will delay the operating of the system and stated that ConEd will be calling National Grid for approval and release of the final reimbursement amount.

Mr. Laramie informed the committee that the emissions testing on the middle school is complete and the high school testing will be done next week. He reported that the Co and oxygen tests came back within the projected amounts and the rest of the tests are ongoing.

Mr. Grzyb reported that Mr. Joe McGovern has a list of outstanding items generated by the staff. Mr. Fogarty asked that the committee receive a copy of the open items list. Dr. Barnes reported that on March 9<sup>th</sup> Ms. Ragno made a consolidated list of items including among other things cracked windows, water fountains not working,

raised cement in the front plaza and temperature issues in the classrooms. Dr. Barnes agreed to make a copy of the list and distribute it to committee members.

Mr. Fogarty questioned the status of the music doors. Mr. Grzyb said they are on order and will be replaced over April vacation.

#### **4. High School Project Update**

Mr. Tim Alix reported that they have met with the librarian and determined a layout for the shelving and furniture for the new library. Furniture is being moved in and shelving is being set up, they are installing the permanent lights and doing some minor work under the computer kiosks. Mr. Alix said they will not move the computers until the space can be occupied. Mr. Fogarty questioned why they aren't moving in yet. Mr. Alix reported that they don't have the certificate of occupancy because of the missing glass. Mr. Grzyb reported that the glass is scheduled to come in tomorrow, they can schedule the inspection for Thursday and the library can be ready for use on Monday.

Mr. Alix reported on the status of other areas stating that the work on the bathroom bays on the first and second floor is ongoing, they are having the final inspection tomorrow and the bathrooms should be open on Monday. The second floor classrooms on the South side have been completed and the furniture has been moved in. The auditoria and hallway are under construction with a completion date of March 19<sup>th</sup>. The kitchen work is underway with the under slab work going on and the trenching being done. Mr. Fogarty asked when this would be sealed up. Mr. Grzyb responded that as of last month this work was scheduled to be complete in mid April but they are now targeting early May. Mr. Alix reported that the science rooms are nearing completion though the one science room near the elevator will not be ready. In the old library, some furniture has been moved out and they will start demolition. This area is scheduled to be turned over at the end of May.

Mr. Alix stated that site work will be coming soon and noted that H.V. Collins will still need the outdoor containers and fenced area. Mr. Grzyb reported that it is still a construction site and they need to keep separation for safety reasons and they need the containers for storage as the spaces in the building are now being occupied.

Mr. Alix reported that the elevator demolition will begin sometime next week, the crew was working on decommissioning it today. This work will be complete mid to late April. The new elevator has been inspected and signed off on, it is up and running. Mr. Laramie questioned the plan for the removal of the old elevator. Mr. Grzyb said they have set up a temporary partition and given that the kitchen is not being used yet they plan to use the loading dock for removal.

Mr. Alix reported that there will be a reduction in the number of containers by the South building and on the front lawn. All three from the South building can be eliminated and half of the containers on the front lawn will be eliminated. Mr. Alix reported that he, Mr. Kafalas and Mr. McGovern have walked through to inventory and see what is in the containers and what can be reused. The staff will need to go through and determine what they can use as well. Mr. Laramie stated that he wants to get rid of the containers as soon as possible. Mr. McGovern agreed to empty out the containers by April 1<sup>st</sup>.

Mr. Alix reported that over April vacation they will move lockers to the location on the second floor and do punch list work in both buildings.

Mr. Steere questioned the sliders under the door in the gymnasium. Mr. Laramie said this issue has been brought up several times and explained that the sweeps that were put in were wrong, they are working on fixing this.

Mr. Fogarty stated that there is a pump in the gym floor as you walk in the entrance and the position of the scoreboard needs to be changed as the scorers can't see the clock from where they sit. Mr. Laramie asked Mr. Alex Ziemba to look into that. Mr. Fogarty also reported that there are other minor issues with the floor. Mr. Ziemba responded that there are some flooring issues on the punch list.

## **5. Financial Report**

Mr. Larkin reported that the financial report was prepared in the new format as discussed at last month's meeting. He reviewed the summary of the cash accounts and noted that the accounts have been reconciled through January. The balance sheet is attached as reference 1. Mr. Larkin then explained that the report also includes the disbursements since the last meeting, a summary of the financial status for the overall project and then a full detailed analysis of the spending through the end of February.

Mr. Laramie reported that there are a few reclassifications that need to be made to properly allocate funds between the different projects. Mr. Laramie said he has not had time to go through the report yet to verify the reclasses so he asked if acceptance of the report should be tabled until next month. Mrs. Ejnes moved and Mr. Fogarty seconded to table the Treasurer's report as presented. So voted, 7-0.

Mr. Laramie informed the committee that RIHEBC has given final approval to the remaining ESCO bond balance, the paperwork is now with bond council for legal review and should take about three weeks for processing.

## **6. Executive Session**

Mr. Fogarty moved and Mr. Chretien seconded to convene to Executive Session in accordance with RI General Laws 42-46-5(a) (2) Litigation and 42-46-5(a) (7) Investment of Public Funds. So voted, 7-0.

Prior to the vote, Mr. Ron Cervasio stated that the co-chairs of the Regional School Committee should be present for the executive session stating that he does not need to participate in the discussions but should be allowed to listen. Mr. Laramie noted that he does not see a problem with them being present for the Investment of Public Funds session but feels that it is not appropriate for some of the litigation issues. Mr. Cervasio responded stating that they should also be allowed to stay for the legal issue, the same attorney represents the school committee and building committee and he wants knowledge of what is going on. Mr. Piccirilli suggested they convene into executive session to discuss the issue then Mr. Cervasio and Mr. Steere would be called back in if the committee agrees.

## **7. Reconvene to Open Session**

Mr. Laramie reconvened the meeting to open session at 8:43PM.

Mrs. Ejnes moved and Mr. Chretien seconded to seal the minutes of the March 10, 2009 executive session. So voted, 7-0.

Mr. Laramie reported that the committee met in executive discussion and a number of items were discussed. He reported that two votes were taken during executive session but they will not be disclosed at this point.

#### **8. Approval of Minutes**

Mr. Ducharme moved and Mr. Fogarty seconded to approve the minutes from the February 10, 2009 meeting. So voted, 6-0-1 with Mr. Abt abstaining as he was not at the February meeting.

#### **9. Adjournment**

Mrs. Ejnes moved and Mrs. Capobianco seconded that the meeting be adjourned at 8:45 PM. So voted, 7-0.

Prepared by: Kecia Pierce, Building Committee Clerk

Approved by: Foster Gloucester Building Committee, April 14, 2009